

**EXPRESSION OF INTEREST**

**For HIRING OF TECH-SAVVY INDIVIDUAL  
CONSULTANT ON SHORT CONSULTANCY**

**PUNJAB LAND RECORDS AUTHORITY**

## **INDIVIDUAL CONSULTANT**

### **HIRING OF TECH-SAVVY IT CONSULTANT ON SHORT CONSULTANCY**

#### **TERMS OF REFERENCE / SELECTION CRITERIA / ESTIMATED COST**

#### **REQUIREMENT**

Punjab Land Records Authority (PLRA) intends to hire the services of an experienced IT specialist as Procurement Consultant for assessment of different IT related procurement activities like data security, hardware, software, datacenter, networks, databases etc. The services of individual consultant are required on short-term consultancy.

#### **NO. OF POSITIONS**

One (01)

#### **JOB RESPONSIBILITIES**

- i. Identify and analyze the need, rationale and demand of IT procurement activities.
- ii. Survey the market to determine the fair value/ market price of IT related goods/services to be procured
- iii. Provide in-depth assessment and research and survey-based advice on the subject matter
- iv. Ability to independently conduct market research
- v. Review/assessment of technical specifications, qualification criteria and estimated cost of IT products and services to be procured.
- vi. Communicate effectively with suppliers
- vii. Find quality goods and services at competitive prices
- viii. Provide insight on need identification for IT-related procurement
- ix. Review the annual procurement plan and contribute to procurement planning (annual as well as medium term)
- x. Identify the best solutions

#### **QUALIFICATION /EXPERIENCE:**

- i. Bachelor/Mater in Computer Sciences (CS)/Information Technology (IT) (16 years of education),
- ii. M.Phil. (18 years of education) / Ph.D. / Graduation from Foreign University will be preferred
- iii. Minimum 05 years IT Related Experience in Data Security / Hardware / Software / Networks / Databases / Datacenter
- iv. Interview

### Evaluation Criteria

S. No	Description	Category points	Total
<b>1</b>	<b>IT Related Experience (Data Security / Hardware / Software /Networks /Databases /Datacenter)</b>		<b>20</b>
A	Min. 05 year		
B	more than 05 years (02 marks for each year, max 20 marks)	20	
<b>2</b>	<b>Education</b>		<b>40</b>
a	Min 16 years qualification (Bachelor/Mater) in Computer Sciences (CS) / Information Technology (IT)		
b	M.Phil. in CS/IT (18 years of education)	10	
c	Ph.D. in CS/IT	10	
d	At least one degree (graduation or higher) from Foreign University in CS/IT	20	
<b>3</b>	<b>Interview</b>	40	<b>40</b>
	<b>Total</b>		<b>100</b>

**(Note: Applicants are required to provide updated resume along with copies of educational certificates and evidence of relevant experience)**

### DURATION:

05 Months (till the satisfaction of the competent authority)

### REMUNERATION

PKR 400,000/- per month (inclusive of taxes).

**(Note: The above-mentioned figure shows the upper limit of remuneration. PLRA reserves the right to determine the remuneration considering the education and experience of applicant.)**



**Punjab Land Records Authority  
Government of Punjab**



**HIRING OF TECH-SAVVY IT CONSULTANT ON SHORT  
CONSULTANCY FOR PLRA**

Punjab Land Records Authority (PLRA) intends to hire the services of an experienced IT specialist as Procurement Consultant on 'Short Consultancy' as prescribed under Punjab Procurement Rules 2014. The applicant must have minimum education / experience as mentioned below:

S. No.	Criteria	Area of Expertise
1	Minimum 16 years of education i.e. Bachelor / Mater in Computer Sciences (CS) / Information Technology (IT)	Data Security, Hardware, Software, Data Center, Networks, Databases etc.
2	Minimum 05 years of experience in IT field / IT related procurement in public / private sector.	

Applicants having higher education i.e. M.Phil./Ph.D. or at least one degree (graduation or higher) from Foreign University in CS/IT shall be preferred. The proposed remuneration is PKR 400,000/month (including taxes) and tentative duration of assignment is 05 months. Interested candidates may obtain Terms of Reference (TORs) from this office during office working hours immediately after publication of advertisement. Expression of Interest and Terms of Reference may also be viewed/downloaded from PPRA and PLRA websites. Applications/Bio-data complete in all respect, must reach this office on or before **02-Nov-2023 at 12:00 p.m.**

Any application received after the scheduled time shall not be entertained and would be returned unopened. Further information may be obtained by sending email to '[proc.officer@punjab-zameen.gov.pk](mailto:proc.officer@punjab-zameen.gov.pk)' or by contacting at below mentioned address.

**Dy. Director (Procurement), PLRA**  
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