



**Punjab Land Records Authority
Government of the Punjab**

Lahore, Dated the September 6, 2023

NOTIFICATION

No. PLRA/BN/1817 :- In exercise of the powers conferred under Section 30 of Punjab Land Records Authority Act 2017 (Act VI of 2017), the Authority is pleased to make the following amendments in the **Punjab Land Records Authority -Delegation of Financial Powers Regulations, 2023** with immediate effect:

Existing "Schedule-II" shall be substituted with the revised "Schedule-II". Revised Schedule-II is also attached with this addendum.

**Director General /
Secretary to the Board of PLRA**

No. & date even

A copy is forwarded for information to:

1. The Chairman PLRA Board.
2. The Senior Member, Board of Revenue, Punjab.
3. All PLRA Board Members.
4. All Additional Director Generals, PLRA
5. All Directors, PLRA
6. The Superintendent, Government Printing Press, Punjab, for publication in the official gazette.

**Chief Financial Officer
Punjab Land Records Authority**

Schedule - II (Delegations for Operational Expenditures at ARCs)

Sr. No	Nature of Powers	To Whom Delegated	Extent
1	Utility Bills (Electricity & Telephone)	Service center In-charge (SCI).	Full power
Note: SCI shall exercise full powers up to the extent of monthly bills excluding arrears. As far as arrears are concerned, prior approval from competent Authority in PLRA HQTR shall be required.			
2	Postage & Telegraph, General Others (Cleaning material etc)	(i) Competent Authority in PLRA HQTR (ii) Service center In-charge.	As per power defined in Schedule-I Up to Rs. 200,000/- per object head per month
3	R & M of I.T Equipment, R & M of Machinery & Equipment, R & M of Furniture & Fixtures, R & M of Transport, R & M of Building (including electrical fittings)	(i) Competent Authority in PLRA HQTR (ii) Service center In-charge.	As per power defined in Schedule-I Up to Rs. 200,000/- per object head per month
4	Stationery	(i) Competent Authority in PLRA HQTR (ii) Service center In-charge.	As per power defined in Schedule-I Up to Rs. 200,000/- per year
5	Purchase of IT Equipment (Hardware) List of allowed Items: 1. Scanners 2. CCTV 3. Web Camera 4. Thumb Device 5. Networking Cables & connectors 6. Thermal Printer 7. UPS including batteries 8. LAN switches 9. Desktop Parts (RAM, HDD, Power supply, Key board etc.)	(i) Competent Authority in PLRA HQTR (ii) Service center In-charge.	As per power defined in Schedule-I Up to Rs. 200,000/- per item per year.
6	Purchase of Plant & Machinery (Only Air Conditioners)	(i) Competent Authority in PLRA HQTR (ii) Service center In-charge.	As per power defined in Schedule-I Up to Rs. 200,000/- per item per year.