

No. 8911-85/Rdr:22/373

DIRECTORATE OF LAND RECORDS, PB:

DATED LAHORE, THE 10th NOVEMBER, 1981.

To

All the Assistant Commissioners in
the Punjab.SUBJECT:- DIARIES OF PATWARIS AND KANUNGOS.MEMORANDUM.

It has been brought to undersigned's notice that the diaries (Roznamchas Karguzari) of patwaris and kanungos are neither closed with an abstract of the work done nor are the same sent to Tehsil Office at the close of each month. In this connection, attention is invited to paragraph 2.52 of the Land Records Manual which lays down that a copy of the diary for the previous month shall be posted by the field kanungo to the Tehsildar on the 1st of each month; and will be forwarded by the Tehsildar to the District Kanungo and that each month's diary will close with an abstract of the month's work. It appears that even the local tehsil revenue officers are not alive to the instructions with the result that such slackness on the part of sub-ordinate revenue field staff has occurred. In order to curb this tendency, it is necessary that a proper check in the matter should be exercised vigilantly by the Assistant Commissioners Incharge of Sub-Divisions.

2. In the circumstances, it is requested that you should please ensure that the subordinate revenue field staff working in your sub-division submits monthly diaries to the Tehsildars concerned, who, in turn, should submit the same to Sadr Office through you for the orders of the District Collector. If any delinquency is noticed in this respect, the respective official should be dealt with departmentally. A compliance report in the matter may please be sent to this office.

Wahid Khan
DIRECTOR OF LAND RECORDS, PB:

...
No. 8986-9022/Rdr: 22/373 Dated 10-11-1981.

A copy is forwarded, for information and necessary action, to:-

- (1) All the Commissioners of divisions in the Punjab;
- (2) All the Deputy Commissioners in the Punjab;
- (3) The Settlement Officers, Attock, Thal Bhakkar and Thal Leiah; and
- (4) All the Additional Deputy Commissioners (Consolidation) in the Punjab.

Wahid Khan
DIRECTOR OF LAND RECORDS, PB:

...
No. 9023 /Rdr:22/373 Dated 10-11-1981.

A copy is forwarded to the Secretary (Revenue), Board of Revenue, Punjab, for information.

DIRECTOR OF LAND RECORDS, PB: